



March 15, 2020

Spring Break Families,

We have received new information from Child Care Licensing (CCL) this evening. We are being directed to make changes to our drop off and pick up procedures during this time. I want you to be aware of the changes so you're not surprised when you arrive at the facility.

1. We will receive your child outside of the facility when you drop them off.
2. You will sign them in using a roster [paper form].
3. As you sign them in, we will screen each day to confirm your child **does not** have the following:
  - A temp beyond 100.4
  - Signs or symptoms of a respiratory infection, such as a cough, shortness of breath, sore throat, and low-grade fever;
  - Has not had contact with someone within the last 14 days with a confirmed diagnosis of COVID-19; is under investigation for COVID-19; or is ill with a respiratory illness; or
  - Has not travelled in the previous 14 days internationally to countries with widespread, sustained community transmission. For updated information on affected countries, visit:  
<https://www.cdc.gov/coronavirus/2019-nCoV/travelers/index.html>.
4. During pick up, we will continue the process outside by using the paper sign out process. Please be sure to have your ID ready [just in case]. Once your child is signed out, we will walkie our team to send your child to the entrance.

The idea of not entering the building is a bit off putting, however, we are limiting access for the sake of the children. We are prohibiting anyone from entering except for staff, children, licensing, and law enforcement.

I know these changes may seem tough but they are steps to ensure all our campers and staff health and safety. Please share with your children so they aren't surprised.

Praying with you!

Nina Pena  
High Hopes Executive Director